



Registered Charity N No: SC029502  
Company No: 343670

## **BOARD MEETING**

### **Minutes of GFW Board Meeting Monday 21 August 2017**

**Meeting held at 6pm, John Wheatley Building, Kevin College Glasgow**

Present:

Fenella Rennie

Cliff Uney

Janice Ross

Frank Reid

Nigel Gatherer

Rita Warrilow

Katrina MacLeod (Administrator)

Ronnie Melrose

Finlay Allison

Michael Dick

Alan Shute

Linda Caren

Susie Johnson

Apologies: John Hill, Mike Turner, Lorraine McKechnie, Lorraine Campbell

#### 1. Election of new officers for the Board

The Company Secretary role carried out by Cliff Uney is a continuing role.

The Board unanimously elected Fenella Rennie as Chair and Ronnie Melrose as Treasurer.

#### 2. New Board Member

The Board welcomed a new member Janice Ross.

#### 3. Vice Chair

The idea of a new Board position was put forward. The Vice Chair would support the Chair and in due course become the next Chair at the end of the current Chair's term of office.

AGREED - This idea would support strong continuation of the Board leadership.

ACTION - Katrina to send note round seeking nominations, to be decided at the next Board meeting.

4. Co-op funding application

Katrina reported that GFW had been asked by the local Co-op store to apply for funding to help with a project that would benefit the local community. Each Board member then had the opportunity to give input on what kind of event this could be. There was a general consensus that while details would need to be worked out, this funding of a special event would help the Boards aim of getting more junior students from the local area involved with classes.

AGREED - That Finlay, Marie Therese, Ronnie, Susie and Katrina would meet at the office and complete the application form.

5. Tutor training

Finlay circulated a document which outlined plans for tutor training.

AGREED - That providing training when tutors are already attending college for teaching will be the best way to get the greatest attendance possible.

6. Jamie Laval event

Marie Therese outlined plans already in place for the two day event in October. Rooms have been booked at Strathclyde University and tutors booked. Jamie Laval will focus on fiddle workshops with others providing ukulele, accordion and mixed instrument classes. Joe Miller will be invited to give a presentation about her Phd. Pricing, tickets and advertising strategy are being developed.

7. Senior Tutor liasion

The slow session before classes will focus on certain tunes and the music for these will be available on the website. All tutors will be given music sheets so there is a common repertoire.

8. Travel expenses for tutors

It was agreed the current tutor contracts were not clear about who can claim travel expenses.

ACTION - Katrina and Cliff will alter the wording for the contracts for the 2017-18 session.

9. West End Festival report

Finlay reported that The West End Festival are looking for repeated GFW involvement. Ronnie noted there was a £167 loss, but this is not a concern considering the amount of publicity the events generate for GFW. The events also provide valuable playing experience for members. GFW finances can certainly stand the £200 further events may cost. Rita pointed out that more volunteers with the buckets would have increased donations.

10. Celtic Connections

The stand space at the two locations during Celtic Connections needs to be booked  
ACTION - Alan and Katrina will each make contact and ensure GFW has the usual spaces.

11. College collaboration

It was noted that no further meetings or contacts had taken place over the summer.  
AGREED - that Katrina should again email college contacts, with a focus on media students, school contacts and catering students doing teas.

12. Finance report

Ronnie reported that the usual dip in finances had taken place over the summer but that money is again now coming in. It is not yet clear what the college rent will be, currently GFW pays £5300. This may increase and there may be a new charge for photocopying.

13. Big Tartan Ceilidh

Rita reported that the venue and band are booked. So far about 60 people have expressed interest, there will only be space for about 120.

14. Membership dip terms 2 and 4

The membership usually goes down in terms 2 and 4, the Board discussed if there are any ways to avoid this. It was agreed there could be many reasons but close analysis of enrolments may reveal patterns. Perhaps a financial inducement would help, a reduction if two terms are paid at once. It may also help if senior tutors encourage students to share any concerns.

15. AOCB

The Christmas Dinner takes place at the Islay Inn near the end of term 2.  
AGREED - that this year is should be held on Thursday 14 December.  
ACTION - Alan will verbally book the venue, Katrina to follow up.

Lorna Cammock, a long time GFW member has been ill in hospital but was expected home again soon.

16. Date of next meeting

The next meeting will be on Wednesday 13 September 2017 at 6pm.